



# Saving Essentials

## Workbook

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# INTRODUCTION

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## Course aim

This workshop aims to help you understand how to select and use savings accounts. Everything that is discussed today is for guidance and is not financial advice. Any websites, tools etc. are examples of what's available.

## Objectives

By the end of this workshop you should be able to:

- list the benefits of saving
- make informed decisions around interest rates
- choose a type of saving account that best suits them

# WHAT ARE THE BENEFITS?

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What do you want to save up for?

What are the benefits of saving and why should you do it?

# QUICK QUIZ!

Select the correct answer for each of the following questions. Please note that this is just for fun and it doesn't matter if you get the answer wrong.

**1** How many people in Britain have no savings at all?

a. 1 in 10

☐

b. 3 in 10

☐

c. 5 in 10

☐

d. 7 in 10

☐

**2** In 2020, how much did the average person have saved?

a. £550

☐

b. £2010

☐

c. £6750

☐

d. £15328

☐

**3** A third of Brits have less than £600 in savings

a. True

☐

b. False

☐

**4** What percentage of Brits don't have enough savings to live for a month without an income?

a. 9%

☐

b. 16%

☐

c. 35%

☐

d. 41%

☐

**5** What is the recommended amount of savings to have to live without an income?

a. 1 month  
of expenses

☐

b. 3 months  
of expenses

☐

c. 6 months  
of expenses

☐

d. 1 year  
of expenses

☐

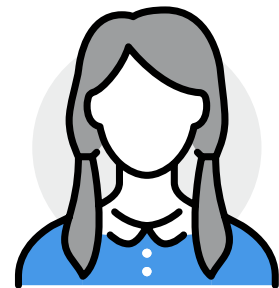
# UNDERSTANDING INTEREST RATES

What are interest rates?

## Meet Susan

Let's take a look at Susan – she has saved £1,000 but doesn't have it in a savings account. She's decided she should put it into a savings account as she's heard that the bank will pay her an interest rate.

If the interest rate on the account Susan is looking at is 2% per year, how much will she have in total after having her money in the savings account for a whole year?



**On a calculator type in:**

**1000 x 2** then press the **%** button followed by **=**

The answer is

# **TYPES OF SAVINGS ACCOUNTS**

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Use the boxes below to make notes on each type of savings account.


Jam Jar savings account:

Cash ISA savings account:

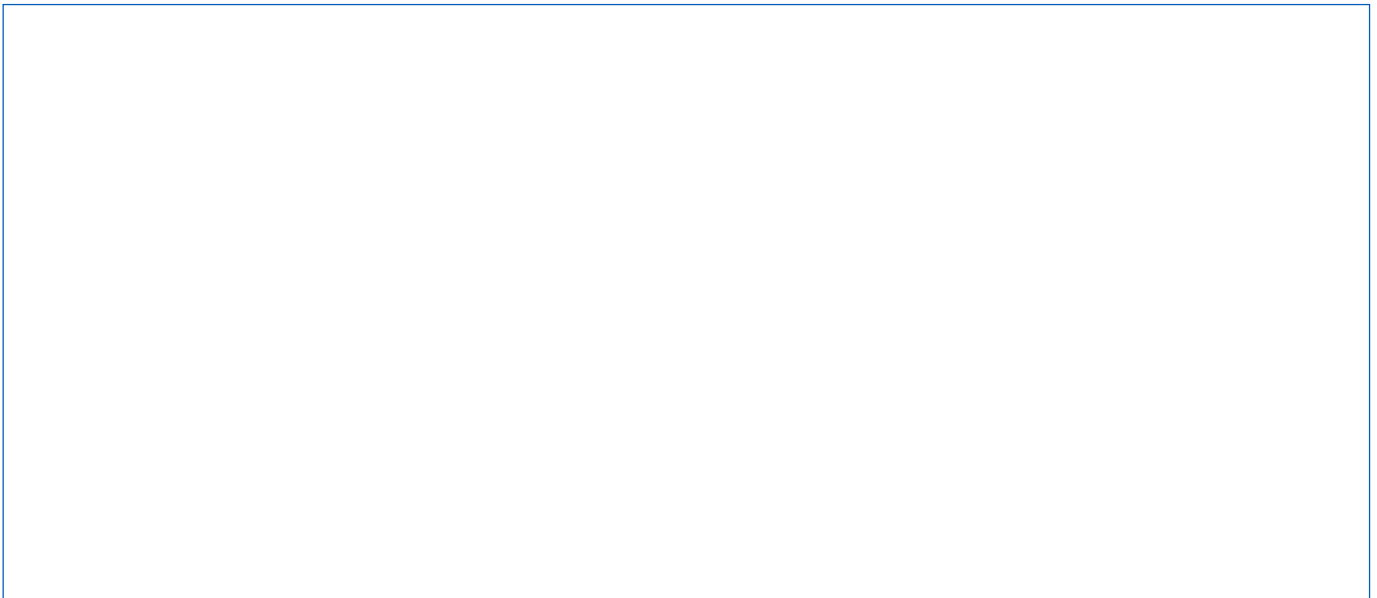
# TYPES OF SAVINGS ACCOUNTS

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Easy Access savings account:

A large, empty rectangular box with a thin blue border, intended for notes or details regarding an Easy Access savings account.

Notice savings account:

A large, empty rectangular box with a thin blue border, intended for notes or details regarding a Notice savings account.

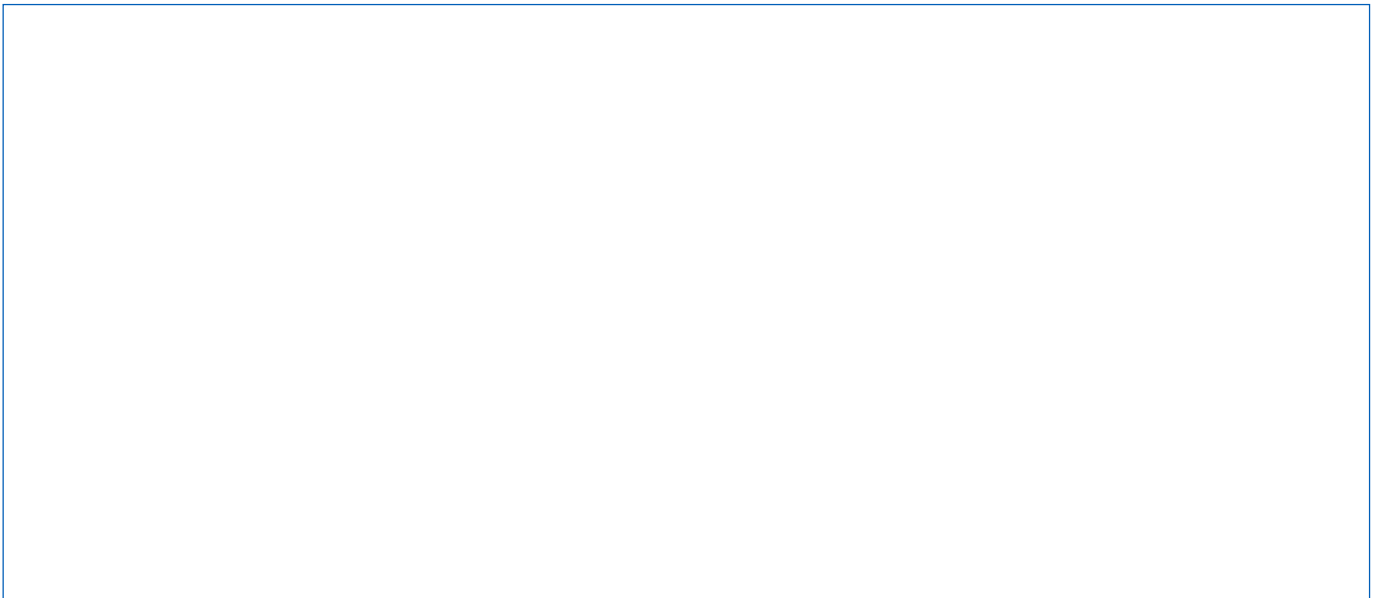
# TYPES OF SAVINGS ACCOUNTS

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Regular savings account:

A large, empty rectangular box with a thin blue border, intended for notes or details about a regular savings account.

Fixed Rate Bonds account:

A large, empty rectangular box with a thin blue border, intended for notes or details about a Fixed Rate Bonds account.

# TYPES OF SAVINGS ACCOUNTS

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Help to Save account:



## FURTHER INFORMATION

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### Money Saving Expert

Money-saving advice website

<https://www.moneysavingexpert.com>

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## MONEY WORRIES

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As living costs rise, keeping on top of your money might be worrying. Whether you're struggling to manage your payments or worried about covering the outgoings, you are not alone.

Halifax Bank, as with most banks, offers help and advice. Use this link to find out more:

<https://www.halifax.co.uk/managingyourmoney/moneyworries.html>

To find advice from your own bank, search for your bank name followed by 'money worries' on Google.

# CHARITY SUPPORT

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## DEBT ADVICE CHARITIES

### PayPlan – Free debt advice and support

- Free debt advice
- A personalised action plan for your money
- Help is available online or by phone

Call **0800 280 2816**

Lines open Mon to Fri 8am-8pm  
and Sat 9am-3pm

**Or visit online at:**

<https://www.payplan.com>

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### National Debtline

- Free debt advice
- Guides, fact sheets, budgeting tools and sample letters
- Advice via phone and online

Call **0808 808 4000**

Lines open Mon to Fri 9am-8pm  
and Sat 9.30am-1pm

**Or visit online at:**

<https://www.nationaldebtline.org>

### StepChange Debt Charity

- Free advice to get your budget back on track
- A wide range of debt solutions
- Support online 24/7 or by phone

Call **0800 138 1111**

Lines open Mon to Fri 8am-8pm  
and Sat 8am-4pm

**Or visit online at:**

<https://www.stepchange.org>

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# CHARITY SUPPORT

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## FINANCIAL SUPPORT

### Turn2us – Financial support charity

- Find the right support and how to access it
- Search for funds, grants and benefits
- Speak to an adviser in your local area

Call **0808 802 2000**

Lines open Mon to Fri 9am-5pm

**Or visit online at:**

<https://www.turn2us.org.uk>

### Guidance from MoneyHelper

- Government-backed with advice on benefits, tax, pensions, homes and savings
- Money calculators, helpful articles and regular updates
- Support available online, over the phone or face-to-face

Call **0800 138 7777** for money guidance, or

**0800 011 3797** for pensions guidance

Lines open Mon to Fri 8am-6pm

**Or visit online at:**

<https://www.moneyhelper.org.uk/en>

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## FINANCIAL ADVICE

### Help from Citizens Advice

- Free advice on a range of topics, including benefits, debt, housing and consumer rights
- Help with managing your money
- Support online, in person or over the phone

Call **0800 144 8848**, or

0800 702 2020 if you're in Wales

Lines open Mon to Fri 9am-5pm

**Or visit online at:**

<https://www.citizensadvice.org.uk>

### Mental Health and Money Advice

- Advice and support for people experiencing mental health and money worries
- Specialist knowledge of benefits, managing money and mental health care
- Award-winning UK-wide online advice service

**Visit online at:**

<https://www.mentalhealthandmoneyadvice.org>

# CHARITY SUPPORT

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## HOUSING

### Shelter Housing and Homeless Charity

- Housing advice including mortgages, rent and benefits
- Help with money and debts
- Talk to someone online or by phone

#### Visit online at:

<https://www.shelter.org.uk>

## FURTHER HELP AND ADVICE WITH DIGITAL SKILLS

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### The Digital Helpline – a service provided by We Are Digital

- Free 1-2-1 digital skills training over the phone
- Topics include; internet banking, online food shopping, booking a doctor's appointment, using a website, staying in touch with friends and family through video calls, and more

Call: **0345 222 0333** – Lines open Mon-Fri 9am-5pm

Those who are Deaf and use British Sign Language (BSL) can book a session using BSL SignVideo. Available on Safari, Chrome or Firefox web browsers.

Customers who have hearing loss or speech impairment can use the service through Relay UK.

# TERMS YOU MIGHT HEAR

TERM	MEANING
<b>Budget</b>	A way to manage your money and understand how much income and the outgoings you have
<b>Credit Card</b>	Allows you to borrow money
<b>Debit</b>	When money is taken out from your account, it has been 'debited' from that account
<b>Debit Card</b>	Allows you to pay using money that is available in your account
<b>Debt</b>	Money that you owe to other people
<b>Direct Debit</b>	Allows a company to take a regular payment from your account
<b>Expenses</b>	(see outgoings)
<b>Emergency fund</b>	Money you have saved in case you need it in the future
<b>Income</b>	Money that you get paid
<b>Loan</b>	Money you have borrowed
<b>Outgoings</b>	Money you spend, for example on a water bill
<b>Overdraft</b>	When you spend more than the amount available in your account
<b>Standing Order</b>	A regular payment set up and managed by you